

Extract of Minutes of the Meeting of **Admissions Regulating Authority** held under the **Chairmanship of Hon'ble Justice D. K. Deshmukh (Retd.)** on Friday, the **29th March, 2019 at 12:30 p.m.** in the Conference Hall, Office of the Admissions Regulating Authority, 9th Floor, New Excelsior Building, A.K. Nayak Marg, Fort, C.S.T., Mumbai – 400 001.

Item No. 7: To fix the norms and the policy for eligibility of candidate for the NRI Quota admissions.

The Authority perused the letter dated 11th June 2019 submitted by the Secretary, Admissions Regulating Authority, Mumbai w.r.t. Common Guidelines and Instructions for submission of the documents w.r.t. admissions under NRI Quota.

The Secretary, Admissions Regulating Authority, Mumbai requested to fix the norms, policy and procedure for eligibility of candidate for the NRI Quota admissions from the Academic Year 2019-20 and onwards.

In view of the above, after deliberations the Authority resolves as under:-

"1. Based upon the direction of the earlier Pravesh Niyran Samiti vide its meeting dated 27th September 2007 laid down the criteria for granting admissions in NRI Quota and directed to follow the guidelines strictly,

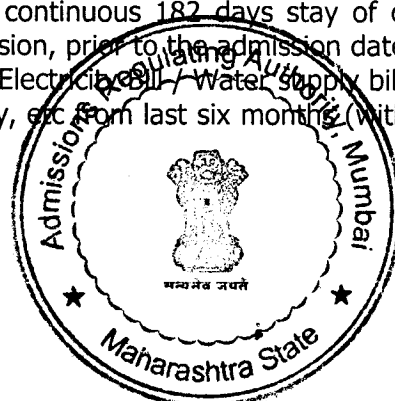
2. As per the definition passed by the Pravesh Niyran Samiti in its aforesaid meeting, it is clear that the persons having first degree blood relation with the student, therefore the following relations are to be considered as sponsored of the candidate for granting admission in NRI Quota, the details of which are as under,-

- i) Father/Mother, or
- ii) Real Brother/Sister, or
- iii) Father/Mother of father i.e. paternal grand father/grand mother, or
- iv) Father/mother of mother i.e. maternal grand father/grand mother, or
- v) The real brother/sister of father/mother, or
- vi) First degree - paternal and maternal cousins i.e. children's of above clause (v) of the candidate

3. Such person should be NRI and should ordinarily be residing abroad, with documentary evidence to that effect and also affidavit in support of the aforesaid facts.

4. To prove the NRI status of the claimant/sponsor, following documents are required to be submitted,-

- i) Original Affidavit (of current Academic Year) of claimant/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate, etc duly signed by the sponsor (Marked as **Annexure - D**), and
- ii) Sponsors Valid Passport & VISA, and
- iii) Certificate of Embassy stating NRI status of the Sponsor, or
- iii) Proof of residence showing minimum continuous 182 days stay of claimant NRI in abroad for the Academic Year of admission, prior to the admission date, and/or
- vii) Proof of residence i.e. Telephone bill / Electricity bill / Water supply bill / Rent Receipt / Lease Agreement / Property Tax copy, etc from last six months (with full name and address of the sponsor).



5. If the Sponsor/student is Overseas Citizen of India (OCI) and he/her Nationality belongs to foreign country, in such cases the following documents are to be submitted by the concerned Sponsor/Student,-

- i) Sponsor/Students valid Passport & O.C.I. card,
- ii) Sponsor/Students original affidavit (of current Academic Year) in prescribed format **(Marked as Annexure – D)**,
- iii) Original recent Affidavit (of current Academic Year) of the Mother/Father of the students in prescribed format **(Marked as Annexure - D)**

6. To prove the relation between sponsor and candidate, the following documents of the claimant/students are require to be submitted,-

- i) Original Affidavit (of current Academic Year) of claimant disclosing his full identity i.e. full name, age, residence, Occupation, relationship with sponsor along family tree. duly signed by the candidate/student or his/her parents in prescribed format **(Marked as Annexure - E)**
- ii) Leaving Certificates / Birth Extracts / Mark sheet / PAN card / Passport / Marriage Certificate, etc of concerned relative members shown on family chart/tree.

As per the above directions, the candidate must submit the requisite documents in original and/or duly attested by the candidate and/or Gazette Officer. Please note that each page of the document with full text should be properly attested, also the original affidavits (above mentioned) are required to be submitted at the time of process of documents verification."

Office to take necessary steps and inform accordingly to all concerned.



**FORMAT OF UNDERTAKING OF PARENT / GUARDIAN FOR SPONSORSHIP
(should be notarized / registered)**

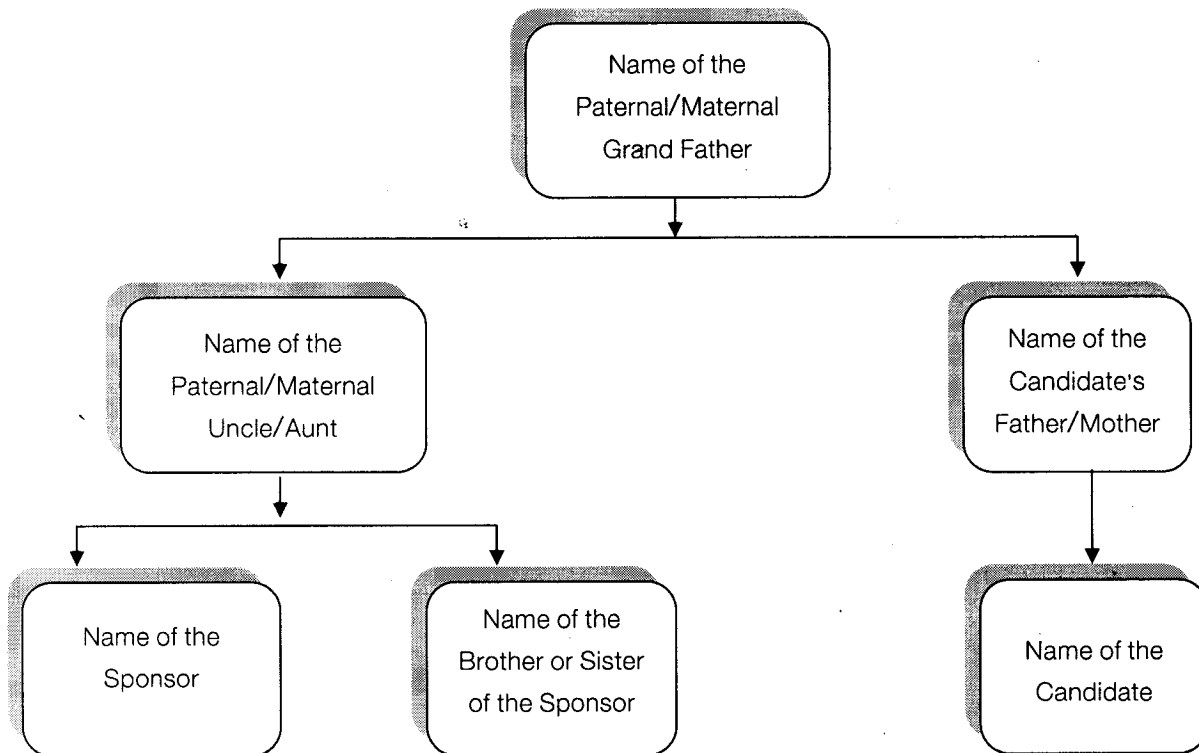
I,age ----- residing at ----- occupation
----- situated at ----- (office Add) do hereby solemnly state on
affirmation as under:-

I Hereby give an undertaking to financially support my ward -----
(Full name of the Candidate) aged ----- residing at ----- . I am his/her
----- (relation of the sponsor with Candidate i.e. Real Brother, Sister or Maternal
/ Paternal aunt, uncle, etc) and submitting my information as to enable him/her to take
admission in course under NRI Quota for Academic Year

1)	Full Name of Guardian	:	
2)	Age	:	
3)	Present Address	:	
4)	Occupation / Designation	:	
5)	Name of the Company / Orgnisation	:	
6)	Office Address	:	
7)	Passport Details:	:	
8)	a) Passport Number	:	
	b) Date of Issue	:	
	c) Date of Expiry	:	
	d) Place of Issue	:	
9)	Period of residence in foreign Country	:	
10)	Phone No.	:	



My family relationship is as under:



Note : Family tree shown above is for representation and will change as per Maternal / Paternal relations/Sponsor's case

It is clearly understood by me that admission of my (relation) on the basis of the documents and information submitted by me. In case, the information given will found incorrect and/or in case any illegality caused in granting this admission will brought to the notice of the Admissions Regulating Authority at latter point of time I will be fully responsible for any aversive affect of the same. It will be open for the Competent Authority to take appropriate action as deemed fit in this regard.

Hence, the information stated above is correct to the best of my knowledge and belief.

Signature and Name of Parents / Guardian

Dated this(day) of (month),(year)



Before me

**FORMAT OF UNDERTAKING OF PARENT FOR FAMILY RELATIONSHIP
(should be notarized / registered in Rs. 100/- Stamp paper)**

I, _____ age ----- residing at -----
occupation ----- do hereby solemnly state on affirmation as under:-

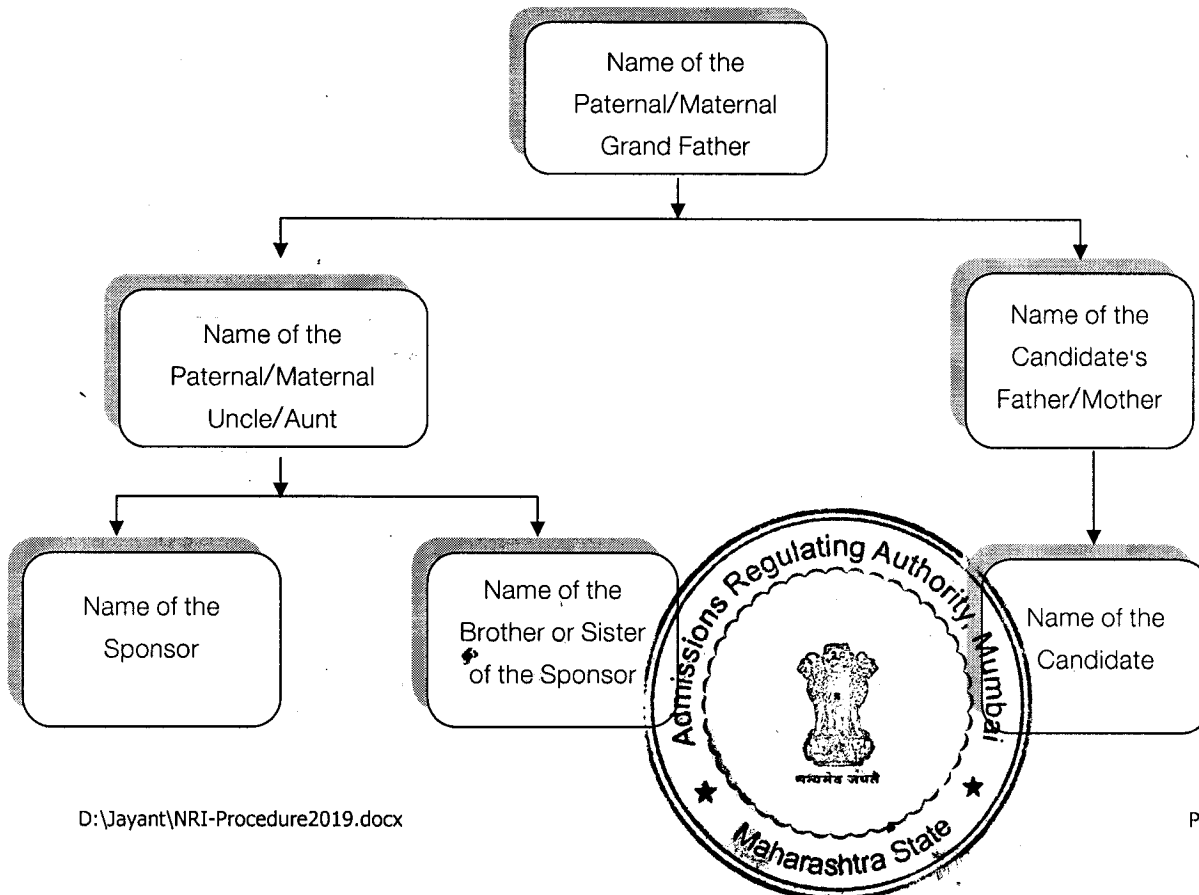
Mr/Mrs/Ms. _____ is my _____ (relation)

and his/her personal details are given below:-

1)	Full Name of Sponsor	:	
2)	Age	:	
3)	Present Address	:	
4)	Occupation / Designation	:	
5)	Name of the Company / Organisation	:	
6)	Office Address	:	

For that I have written this affidavit for shown of my family tree/chart, the details of which are as under :-

My family relationship is as under:



Note : Family tree shown above is for representation and will change as per Maternal / Paternal relations/Sponsor's case

It is submitted that the information stated above is correct to the best of my knowledge and also the documents and information evidence submitted by me in this respect. In case, the information given will found incorrect and/or in case any illegality caused in granting this admission will brought to the notice of the Admissions Regulating Authority at latter point of time I will be fully responsible for any averse affect of the same. It will be open for the Competent Authority to take appropriate action as deemed fit in this regard.

Hence, the information stated above is correct to the best of my knowledge and belief.

Signature and Name of Parents / Guardian

Dated this(day) of (month),(year)

Before me

